



**The Korea Foundation Washington D.C. Office
Internship Application**

Korea Foundation Washington D.C. aims to promote the proper understanding and enhance people’s knowledge of Korea around the world through academic, cultural and political exchange. It does not discriminate against race, color, religion, sex, handicap, sexual orientation or national origin.

In order to be considered for an internship, please submit the complete application form along with a **cover letter** and your **resume** online or kfwashingtondc@gmail.com. The e-mail should be titled “Internship Application – Last Name, First Name.” All application materials must be submitted in order for it to be reviewed.

Background Information	
1. Name:	
2. Date of Birth:	
3. Address:	
4. Telephone:	
5. E-mail:	
6. Are you eligible to work in the U.S.? Y/N	
7. Are you requesting that your college grant you credit hours for your internship? Y/N	
8. Dates/Time Available to perform internship	Monday
	Tuesday
	Wednesday
	Thursday
	Friday
Education	
1. School Attending:	
2. School Year: Freshmen/ Sophomore/ Junior/ Senior/ Recent Graduate	
2. Degree/ Graduation Year:	
3. Major:	
4. Minor:	
5. Scholastic Honors/Awards:	

Employment History

1. Most Recent Employer:
2. Address:
2. Telephone:
3. Supervisor/ Position Title:
4. Start Date/ End Date:
5. Description of Duties:

Employment History

1. Employer:
2. Address:
2. Telephone:
3. Supervisor/ Position Title:
4. Start Date/ End Date:
5. Description of Duties:

Reference

1. Name:
2. Telephone:
2. Relationship:

Short Answers

1. What issues related to Korea are you most interested in?

2. What do you hope to gain from this internship?